

~~CONFIDENTIAL~~

RECOMMENDATIONS

1. No recommendations concerning the reorganization of TRB--the present organization is working effectively and with security.

2. I feel that TRB will need in the future an Administrative Officer for the entire branch as well as a Chief Instructor for Administrative and Clerical Training. Mr. [REDACTED] is presently doing both jobs well but can do neither as thoroughly as they should be done.

3. I have previously suggested that security of OSO would be improved if Personnel Procurement and Assessment were handled outside Que Building. The present situation permits non-security approved individuals to learn more than they should concerning OSO and its obviously "special" functions. Moving Personnel Procurement and Assessment elsewhere would also result in additional space--some of which is badly needed for proper class and study rooms.

K.P.M.

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